



Ashchurch Rural Parish Council

Minutes of the Parish Council Meeting held on 16 October 2023 at 6.30pm

- Venue:** The Devereux Centre, Tewkesbury, Gloucestershire, GL20 5GJ
- Present:** Cllr. T Davies (Chairman), B. Cook, R. Drewitt, D. Garnett, G. Grey and S. Mitchell
- Attendees:** Assistant Clerk L. Beech, Borough Cllr. M. Gore, County Cllr. V. Smith and five members of the public
- 16.10.2023.1 **To receive and approve apologies for absence and confirm the meeting is quorate**
Apologies were received and accepted from Cllr. I. Parker and Clerk/RFO J. Owen.
The Assistant Clerk confirmed the meeting was quorate.
- 16.10.2023.2 **To receive comments from members of the public – no decisions will be made on issues raised, items requiring decisions will be added to the agenda for the next meeting**
A Pamington resident raised concerns regarding lack of follow up on reports logged on Community Matters app. Clerk to liaise with Office of Police Commissioner.
- A Pamington resident raised concerns that Tewkesbury Borough Council's (TBC) were not consulting statutory consultees Severn Trent and Thames Water on current planning applications and the Garden Town. **Cllr. GORE CONFIRMED:** All planning is referred to statutory consultees and responses can be viewed on the Planning Portal.
- 16.10.2023.3 **To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e). (NB this does not preclude any later declarations)**
None
- 16.10.2023.4 **To confirm and sign the Minutes of the Parish Council Meetings held on 25 September 2023 circulated to members prior to the meeting**
The minutes of the Parish Council Meeting held on 25 September 2023 which had previously been circulated to all members were **AGREED BY COUNCIL** and signed by the Chairman
- 16.10.2023.5 **To receive the Clerk's Report**
The Clerk's report had been circulated to members prior to the meeting and its content noted
- 16.10.2023.6 **To received details of decisions made under delegated authority since the last meeting on 25 September 2023**
None
- 16.10.2023.7 **To receive a report from the Borough Councillor** (last attended 25 September 2023)
Councillor Gore explained:
- TBC's stance on housing land supply and planning appeals would be addressed under agenda item 12.1
 - Issues and options regarding the JCS and Local Plan would be November / December 2023 and would include garden town themes
 - The Garden Town (TGT) consultations were ongoing and included both local group consultations and a public consultation on 22nd October 2023. Attendance to provide feedback on the consultation was encouraged.

- There was an assessment of district polling stations underway to ascertain if stations were relevant to the district they were in

16.10.2023.8 **To receive a report from Borough Councillor C. Coleman** (last attended 22 May 2023)
None received

16.10.2023.9 **To receive a report from the County Councillor** (last attended 21 August 2023)
County Cllr. Smith's report had been circulated to members prior to the meeting. C.C Smith also noted:

- A site meeting between C.C Smith, Gloucester County Council (GCC) Highways manager and ARPC was to be arranged to discuss agenda Item 16 and 17.
- GCC may have funding available for a speed gun, speed camera and / or Vehicle Activated Signs (VAS) via the Build Back Better fund
- A46 public consultation is currently confidential but confirmed it is progressing. Awaiting TBC to support in writing

16.10.2023.10 **To receive letter of congratulations and certificate from NALC on successful completion of Local Council Award Scheme Foundation and agree actions**
COUNCIL AGREED This was a notable achievement for ARPC; Clerk to add certificate to website and Facebook. Chairman expressed his thanks to the Clerk for the hard work taken to achieve this

16.10.2023.11 **Finances – documents circulated prior to the meeting**

16.10.2023.11.1 **To record income received up to 9 October 2023 and approve the October 2023 Payment List below**

Payment List for authorisation on 16.10.23		
HMRC	PAYE - month 3	293.67
Gooch Group Ltd.	Inv. 54883 -2 bus shelters cleaned on 4 July 23	36.34
Gooch Group Ltd.	Inv. 56171 -2 bus shelters cleaned on 27 September 23	36.34
Ashchurch Village Hall	Inv. 010/ARPC - Room Hire August and September 23	153.00
GAPTC	Inv 197 - Training (Planning in Plain English)	35.00
L Beech	Assistant Clerk's expenses September 23	41.16
O2	Mobile phones - October 23	14.06
Microsoft Apps	Monthly fee - October 23	9.48
		619.05

COUNCIL APPROVED the October 2023 Payment list and payments since the last meeting of £619.05 (See Appendix A)

The following payments were also authorised:

£293.67 to HMRC for outstanding PAYE

£68.34 to Community Heartbeat for replacement defibrillator pads at Ashchurch Village Hall

£28.99 to Royal British Legion for Remembrance Wreath

16.10.2023.11.2 **To approve the bank reconciliation**

COUNCIL NOTED receipt of the precept balance of £35,250.00 from TBC.

COUNCIL APPROVED the bank reconciliation and was signed by Cllr. Mitchell

16.10.2023.11.3 **To receive the Budget Monitoring Report**

COUNCIL RECIEVED the Budget Monitoring Report

16.10.2023.12 **Planning:**

16.10.2023.12.1 **To receive an update on the public inquiry into planning application and agree actions**

APPLICATION NO: 22/01320/OUT

DESCRIPTION: Residential Development (up to 120 dwellings), associated works including infrastructure, open space and landscaping. Vehicular access from Fiddington Lane

LOCATION: Parcel 5558, Road from Natton To Homedowns, Ashchurch

Cllr M GORE confirmed that:

- TBC had accepted that it does not have five year housing land supply. Therefore due to tilting balance and TBC belief there would be no impact on amenity, this planning application would not be contested by TBC at inquiry
- Network Rail continue to contest
- TBC believe they have 3.3 years housing supply however TBC would release a housing land supply statement in November 2023

COUNCIL CONFIRMED ARPC had registered participate in the public inquiry and had submitted objections as agreed under agenda item at ARPC meeting on 25 September 2023

- 16.10.2023.13 **To consider the Hedgehogs R Us Highway Project and agree actions**
COUNCIL AGREED not to proceed with Hedgehogs R Us Highway project. **COUNCIL AGREED** nature protection could be assessed as part of the ARPC Neighbourhood Development Plan (NDP) Review
- 16.10.2023.14 **To discuss pedestrian path through Barleyfields green space to link with PROW and A46 near care home and agree actions**
Clerk confirmed follow up correspondence was sent to National Highways and was awaiting response. **COUNCIL AGREED** to continue liaising with County Councillor V. Smith and raise complaint with National Highways
- 16.10.2023.15 **To consider invite to Councillor Advocacy Scheme from Office of the Police and Crime Commissioner and agree actions**
COUNCIL AGREED Cllr G. Grey would represent ARPC in the Councillor Advocacy Scheme by Office of the Police and Crime Commissioner
- 16.10.2023.16 **To discuss the impact of Gloucestershire County Council Road Safety Policy on ability to reduce speed limits from 30mph to 20mph and agree actions**
COUNCIL AGREED to liaise with GCC Highways to confirm adoption of policy
- 16.10.2023.17 **To consider the safety of the junction between the B4079 and Pamington Lane and agree actions**
COUNCIL AGREED Clerk to arrange site meeting with GCC Highways and C. C. Smith to discuss
- 16.10.2023.18 **To consider Neighbourhood Watch and Community Speedwatch signage installation and agree actions**
COUNCIL AGREED Clerk to liaise with C.C Smith regarding funding through the Build Back Better scheme
- 16.10.2023.19 **To consider purchase of speed gun and / or camera to enable further Community Speedwatch sessions and agree actions**
COUNCIL AGREED Clerk to liaise with C.C Smith regarding funding through the Build Back Better scheme
- 16.10.2023.20 **To receive details of items to be considered for the 2024/2025 budget and agree actions**
COUNCIL AGREED to consider and gain quotes for:
- Landscape consultant report to support NDP Review
 - Wildlife consultant report to support NDP Review
 - Public Rights of Way access updates
 - Need for further administration support within ARPC
- 16.10.2023.21 **To consider draft recommendations of Gloucestershire Boundary Review and agree actions**

COUNCIL AGREED not to comment on the draft recommendations of Gloucestershire Boundary Review

- 16.10.2023.22 **To consider Ashchurch Rural Parish Council administration referencing and agree actions**
COUNCIL AGREED Clerk to research alternative methods of communication and referencing
- 16.10.2023.23 **To consider expenditure items for S106 and CIL monies and agree actions**
Clerk confirmed awaiting confirmation from TBC regarding CIL and S.106 fund availability.
- 16.10.2023.24 **To receive an update on the Neighbourhood Development Plan review and agree actions**
Clerk confirmed grant of £7803.00 had been approved by Locality to support NDP Review. **COUNCIL CONFIRMED** the National Planning Policy Framework (NPPF) stated a parish council can stop development for a set period of time if it's NDP had allocated sites and the Borough council had a housing land supply of over 3 years. ARPC Planning Consultant advised ARPC focus the NDP Review on policy's regarding need for green corridors and biodiversity net gain to ensure developers have to work within guidelines that protect green space
COUNCIL AGREED to proceed to Review. Proposed by Cllr. Drewitt and carried. Clerk to organise community consultation to establish steering group
- 16.10.2023.25 **To receive an update on the Garden Town agree actions**
COUNCIL PROVIDED update on recent Garden Town Gateway meeting confirming:
 - ARPC had been invited onto the Oversight board which includes the formulation of policies
 - TBC would hold a number of pop-up events to gather feedback from wider community / residents
Event 1: Tewkesbury Food & Craft Market on 22 October 2023 10am – 4pm**COUNCIL AGREED** Clerk to liaise with TGT team to ensure a community engagement event is held in Ashchurch Village Hall
- 16.10.2023.26 **To receive an update on Highway matters and agree actions**
Clerk confirmed a contractor had removed and stored an ARPC bus stop during reconfiguration of A46 that now required removal from storage. **COUNCIL AGREED** bus stop was not required by Parish. Clerk to arrange collection and disposal
- 16.10.2023.27 **To receive an update from community engagement activities (Welcome Tuesdays, Facebook etc) and agree actions**
Clerk confirmed a new ARPC Facebook group was growing in size and had been used to:
 - Advertise Community Speedwatch dates and recruitment of volunteers
 - Promote TBC TGT public engagement event
 - Promote Community Health and Wellbeing Grant and request feedback on uses.
Awaiting responses**COUNCIL AGREED** Clerk to investigate if a bench would be suitable in Fiddington and /or Aston on Carrant
- 16.10.2023.28 **To note agenda items for the next Parish Council Meeting**
Add:
 - Village name signage
- 16.10.2023.29 **Date of next meeting: 20th November 2023**
Meeting Closed at 9.15pm

APPENDIX A

Ashchurch Rural Parish Council

Financial Report – 16 October 2023

Payments made since last meeting on 25.9.23	Details	Total
Unity Trust Bank	Quarterly Fee	18.00
Avonside PHT Tewkesbury Ltd.	Inv. 2 - Taxi Vouchers	85.00
SLCC	Assistant Clerk Membership	146.00
SLCC	Clerk Membership	262.00
		511.00
Payment List for authorisation on 16.10.23		
HMRC	PAYE - Month 3 - (Currently checking with PATA this is due)	293.67
Gooch Group Ltd.	Inv. 54883 - 2 bus shelters cleaned on 4 July 23	36.34
Gooch Group Ltd.	Inv. 56171 - 2 bus shelters cleaned on 27 September 23	36.34
Ashchurch Village Hall	Inv. 010/ARPC - Room Hire August and September 23	153.00
GAPTC	Inv 197 - Training (Planning in Plain English)	35.00
L Beech	Assistant Clerk's expenses September 23	41.16
O2	Mobile phones - October 23	14.06
Microsoft Apps	Monthly fee - October 23	9.48
	(To be deducted from bank account balance below)	619.05
Receipts since last meeting on 25.9.23		
Tewkesbury Borough Council	Balance of precept	35250.00
Bank account balances at 9.10.23		
Current Account	As per Bank Reconciliation No. 77	68400.05
Deposit Account	As per Bank Reconciliation No. 29	22285.74
	Closing balance at Unity Trust Bank	90685.79