



Ashchurch Rural Parish Council
Minutes of the Parish Council Meeting
held on 17 July 2023
at 6.30pm

Venue: The Devereux Centre, Tewkesbury, Gloucestershire.

Present: Cllr. T. Davies (Chairman), B. Cook, R. Drewitt, D. Garnett, G. Grey, S. Michell and I. Parker.

Attendees: Clerk/RFO, J. Owen, Assistant Clerk L. Beech, Borough Cllr. M. Gore and two members of the public.

17.7.2023.1 **To receive and approve apologies for absence and confirm the meeting is quorate**
Apologies received from County Cllr. V. Smith (last attended 23 January 2023).

The Clerk confirmed the meeting was quorate.

17.7.2023.2 **To receive comments from members of the public – no decisions will be made on issues raised, items requiring decisions will be added to the agenda for the next meeting**

A Natton resident raised concerns regarding planning application 23/00580/OUT including:

- Livery business will be significantly impacted by the extra traffic in that there is no other route to access the bridleways
- Increased traffic in this location due to rat running
- Concerned business will not survive and also associated businesses
- If this planning is approved, alternative bridleways have to be developed

A Pamington resident raised concerns regarding Pamington Lane road surface condition and not fit for foot traffic. Clerk to attend to take photographs and raise with Gloucestershire Highways.

The Clerk read an update from a member of the public from Fiddington in stating 'I wish to express my appreciation for the support received from councillors and clerks, in respect of my efforts to have the posting box in Fiddington replaced'.

Clerk raised an enquiry from a member of the public regarding multiple temporary traffic lights being used in Tewkesbury increasing travel time to and from the Parish excessively. Clerk to raise with Gloucestershire Highways.

Clerk raised an enquiry from a member of the public regarding the recent incident at Tewkesbury School whereby Parish residents were not made aware of the perpetrator being in the area. Clerk confirmed such information was not made known to ARPC and not under the Councils remit to inform residents at such an early stage.

- 17.7.2023.3 **To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e). (NB this does not preclude any later declarations)**
- Councillor Brian Cook declared interest in agenda item 11.1 Planning Application: 23/00064/FUL
 - Councillor Sue Mitchel declared interest in agenda item 11.2 Planning Application: 23/00590/OUT
- 17.7.2023.4 **To confirm and sign the Minutes of the Parish Council Meetings held on 19 June 2023 circulated to members prior to the meeting**
The Minutes of the Parish Council Meeting held on 19 June 2023 which had previously been circulated to all members were **AGREED BY COUNCIL** and signed by the chairman.
- 17.7.2023.5 **To receive the Clerk's Report**
The Clerk's report had been circulated to members prior to the meeting and its content noted.
- 17.7.2023.6 **To received details of decisions made under delegated authority since the last meeting on 19 June 2023**
COUNCIL APPROVED Pamington and Barleyfields Traffic Questionnaire postcard printing cost for £39.00 plus VAT.
- 17.7.2023.7 **To receive a report from the Borough Councillor** (last attended 19 June 2023)
Cllr. Gore confirmed:
- Tewkesbury Borough Council (TBC) had the calculation for 5 year housing land supply rejected at a recent Alderton planning appeal. TBC believed the calculation was accurate and would continue to reject planning based on the figure.
 - There had been a meeting with MP Lawrence Robertson regarding A46 congestion and development planning along the corridor not being refused by national and local highways teams. MP Robertson had objected to the latest phase of planning for 120 homes in Fiddington.
 - A site meeting with GCC Highways and National Highways was planned to discuss both parties refusing development that puts further traffic pressures on the A46.
 - A Garden Town update had been published with 17 recommendations which would form basis of new approach.
 - The Joint Core review would be updated to Cheltenham, Gloucester and Tewkesbury Strategic Plan, draft was in progress.
- 17.7.2023.8 **To receive a report from Borough Councillor C. Coleman** (last attended 22 May 2023)
None received.
- 17.7.2023.9 **To receive a report from the County Councillor** (last attended 23 January 2023)
A report had been circulated to members prior to the meeting and its content noted.

- 17.7.2023.10 **Finances – documents circulated prior to the meeting**
17.7.2023.10.1 **To approve the July 2023 Payment List/those paid since the last meeting and to note receipts**
COUNCIL APPROVED the July 2023 Payment list and payments since the last meeting of **£2371.86** (See Appendix A)

The following payments were also authorised:

- £14.07 to O2 for mobile phones (June payment not made due to transfer from Virgin)
- £46.80 for Tewkesbury Printing for postcard printing

- 17.7.2023.10.2 **To approve the bank reconciliation**
COUNCIL APPROVED the bank reconciliation and was signed by Cllr. Parker.
- 17.7.2023.10.3 **To receive the Budget Monitoring Report**
COUNCIL RECIEVED the Budget Monitoring Report.
- 17.7.2023.10.4 **To approve subscription to Local the Society of Council Clerks for the Assistant Clerk at a cost of £177.00 and agree actions**
COUNCIL APPROVED the subscription to Local the Society of Council Clerks for the Assistant Clerk at a cost of £177.00.

17.7.2023.11 **Planning:**

- 17.7.2023.11.1 **APPLICATION NO:** [23/00064/FUL](#)
DESCRIPTION: [Change of use of agricultural land to domestic access track, extension of domestic space associated with Hatch Barn, and erection of double garage \(amended description\)](#)
LOCATION: [Hatch Barn, Claydon Lane, Ashchurch](#)
GRID REF: [392837 231676](#)
Response to be submitted by: 21 July 2023
COUNCIL AGREED to submit a response of: No comment

- 17.7.2023.11.2 **APPLICATION NO:** [23/00590/OUT \(duplicate application to 22/01320/OUT\)](#)
DESCRIPTION: [Residential Development \(up to 120 dwellings\), associated works including infrastructure, open space and landscaping. Vehicular access from Fiddington Lane](#)
LOCATION: [Parcel 5558, Road from Natton To Homedowns, Ashchurch](#)
GRID REF: 392552 232586
Including S106 requirements and agree actions
Response to be submitted by: 25 August 2023
COUNCIL CONFIRMED it would submit a response by 25 August 2023. To be added to agenda for August ARPC meeting.

- 17.7.2023.11.3 **APPLICATION NO:** [21/01390/FUL](#)
PROPOSAL: [Erection of a single storey extension and decking \(retrospective\).](#)
LOCATION: [White House Pamington Lane Pamington, Tewkesbury, Gloucestershire GL20 8LT](#)
Response to be submitted by: 1 August 2023

COUNCIL AGREED to submit a response of: No Objection so long as the wooden enclosure does not contravene any building regulations.

- 17.7.2023.12 **To consider expenditure items for S106 and CIL monies and agree actions**
COUNCIL AGREED to Clerk to continue investigations regarding outstanding allocations of S.106 funds including restrictions and keep register of potential projects suggested by council and parishioners.
- 17.7.2023.13 **To receive an update on the Judicial Review including to approve the final legal fees/re-distribution of funds and agree actions**
COUNCIL CONSIDERED the redistribution of legal fee funds including responses from Kemerton, Bredon and Northway Parish Councils. **COUNCIL AGREED** that Kemerton Parish Council only supported the initial judicial review which was dismissed. As Bredon, Northway and Ashchurch Rural Parish Councils continued to support the appeal and all contributed further funds, the refund would be split equally between those three councils. Therefore a payment of £9018.51 would be made to Bredon and Northway Parish Council.
- 17.7.2023.14 **To consider the updated Deed of Gift offer from JBM Solar and agree actions**
COUNCIL CONSIDERED the updated Deed of Gift offer from JBM Solar. Clerk to raise queries prior to agreement.
- 17.7.2023.15 **To receive an update on the Neighbourhood Development Plan review and agree actions**
COUNCIL APPROVED Locality Grant application to be submitted once the Department for Levelling Up, Housing and Communities re-opens the fund.
- 17.7.2023.16 **To consider Parish Council noticeboards maintenance and agree actions**
COUNCIL received an update on refurbishment of The Meadows noticeboard and the difficulties experienced using the Pamington noticeboard. **COUNCIL AGREED** Clerk to continue monitoring refurbishment and two councillors shall attend the Pamington noticeboard when required.
- 17.7.2023.17 **To receive an update on the Garden Town agree actions**
Clerk confirmed ARPC had received the Update on the Garden Town Gateway Review, however this was not in time for distribution prior to the meeting. **COUNCIL AGREED** it would accept the invitation to meet with Cllr Richard Stanley and the Chief Executive of TBC in August 2023.
- 17.7.2023.18 **To receive an update on Highway matters and agree actions**
Clerk confirmed:
 - No response had been received from National Highways management regarding A46 complaint
 - GCC Works Team planned to surface dress and reinstate road markings on Fiddington Lane in August 2023
 - Potential sites for Community Speedwatch had been put forward to the GCC Community Speedwatch (CSW) team for feedback. Initial feedback was not positive for many speeding hotspots. Clerk to continue liaising with CSW.
- 17.7.2023.19 **To receive an update from community engagement activities (Welcome Tuesdays, Facebook etc) and agree actions**
None received.
- 17.7.2023.20 **To approve Parish Projects poster and agree actions**
COUNCIL APPROVED printing of Parish projects poster and printing costs to a maximum of £20.00 plus VAT.

- 17.7.2023.21 **To note agenda items for the next Parish Council Meeting**
- Planning of next ARPC newsletter
 - Response to planning application 23/00590/OUT
 - Parish Council noticeboard maintenance and refurbishment

17.7.2023.22 **Date of next meeting: 21st August 2023**
Meeting Closed at 9.00pm

APPENDIX A

**Ashchurch Rural Parish Council
Financial Report
17 July 2023**

Payments made since last meeting on 19.5.23	Details	Total
NALC	Training on 25.10.23	39.22
Local Government Pension Scheme	June 23, including employee contrib.	622.84
HMRC	PAYE - 1st quarter	994.09
Staff	June 23 salaries	1973.89
		3630.04
Payment List for authorisation on 17.7.23		
Gooch Group Ltd.	Cleaning Inv. 54883	36.34
Andrea Pellegram Ltd.	Inv. 169 Consultancy on Town Planning Matters	991.32
J K Owen	Clerk's expenses June 23	43.86
L Beech	Assistant Clerk's expenses June 23	31.80
O2	Mobile phones (previously Virgin) from June	14.06
Microsoft Apps	Monthly fee - Inv. E0500NYFHH	9.48
Jeremy Brookes	Inv. 2194 - July 23 Grounds Maintenance	1245.00
	(To be deducted from bank account balance below)	2371.86
Receipts since last meeting on 19.6.23		
HMRC	VAT refund 1.4.22 to 31.3.23	12689.28
Bank acc. Balances at 7.7.23		
Current Account	As per Bank Reconciliation No. 74	67582.42
Deposit Account	As per Bank Reconciliation No. 28	22135.40
	Closing balance at Unity Trust Bank	89717.82

Signed Date
Chairman, T. Davies