



## Ashchurch Rural Parish Council

### Minutes of the Parish Council Meeting held on 19 June 2023 at 6.30pm

- Venue:** The Devereux Centre, Tewkesbury, Gloucestershire, GL20 5GJ.
- Present:** Cllr. D. Garnett (Vice Chairman), B. Cook, R. Drewitt, G. Grey, S. Michell and I. Parker
- Attendees:** Clerk/RFO, J. Owen, Assistant Clerk L. Beech, Borough Cllr. M. Gore and two members of the public
- 19.6.23.23.1 **To receive and approve apologies for absence and confirm the meeting is quorate**  
Apologies received from Cllr. T. Davies, County Cllr. V. Smith (last attended 23 January 2023) and Borough Cllr. C. Coleman (last attended 22 May 2023).  
The Vice Chairman chaired the meeting.  
  
The Clerk confirmed the meeting was quorate.
- 19.6.23.23.2 **To receive comments from members of the public – no decisions will be made on issues raised, items requiring decisions will be added to the agenda for the next meeting**  
A resident living on the B4079 raised concerns regarding safety of the road when wet; stating it becomes very slippery and there had been three occasions since 2020 of cars having crashed into his hedge/wall. Clerk to compare local crash statistics to that of Gloucestershire County Council's (GCC) statistics, and also investigate B4079 vehicle weight limits and how it was enforced.
- 19.6.23.23.3 **To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e). (NB this does not preclude any later declarations)**  
None declared.
- 19.6.23.23.4 **To confirm and sign the Minutes of the Parish Council Meetings held on 22 May 2023 circulated to members prior to the meeting**  
The Minutes of the Parish Council Meeting held on 22 May 2023 which had previously been circulated to all members were **AGREED BY COUNCIL** and signed by the Vice Chairman.
- 19.6.23.23.5 **To receive the Clerk's Report**  
The Clerk's report had been circulated to members prior to the meeting and its content noted.
- 19.6.23.23.6 **To received details of decisions made under delegated authority since the last meeting on 24 April 2023**  
None.

- 19.6.23.23.7 **To receive a report from the Borough Councillor**  
Cllr. Gore confirmed:
- Planning was approved for Wheatpeaces estate at Planning Committee to include new S.106 conditions for a multi-use bridal way complete with crossing. A consideration for allotments and bungalows had also been requested following Ashchurch Rural Parish Council (ARPC) feedback.
  - The planning application for development at Natton to Hometowns had unfortunately received no objection from National Highways. However, strong objection from National Rail had been submitted regarding increased use of the existing crossing. Hitchins have started the appeal procedure and the case would go to Planning Committee in July.
  - A meeting would be organised with Lawrence Robertson. Cllr. Gore intends to ask him to write to National Highways regarding national traffic on local roads and ask for their support by refusing development that puts further traffic pressures on the A46.
  - Government were reviewing the need for the 5 year housing land supply to resolve the issue whereby developers take on allocated land but do not build on it, yet instead acquire further land and use the 5 year housing land supply technicality to push through planning permission.
- 19.6.23.23.8 **To receive a report from Borough Councillor C. Coleman (last attended 22 May 2023)**  
None received.
- 19.6.23.23.9 **To receive a report from the County Councillor**  
A report had been circulated to members prior to the meeting and its content noted.
- 19.6.23.23.10 **To receive a report submitted by the Police Community Support Officer**  
Clerk created a report that had been circulated to members prior to the meeting and its content noted. Available on the Parish Council website.
- 19.6.23.23.11.1 **Finances – documents circulated prior to the meeting**  
**To approve the June 2023 Payment List/those paid since the last meeting and to note receipts**  
**COUNCIL APPROVED** the June 2023 Payment list and payments since the last meeting of **£2717.78** (See Appendix A)
- The following payments were also authorised:
- £71.40 New Docs for meeting room hire
- 19.6.23.23.11.2 **To approve the bank reconciliation**  
**COUNCIL APPROVED** the bank reconciliation and was signed by Cllr. Grey.
- 19.6.23.23.11.3 **To receive the Budget Monitoring Report**  
**COUNCIL RECIEVED** the Budget Monitoring Report.
- 19.6.23.23.11.4 **To approve attendance of Councillors at training sessions provided by Gloucestershire Association of Parish and Town Councils including New Councillor Toolkit and Planning in Plain English**

**COUNCIL AGREED** individual Councillors were able to book a maximum of two training sessions via Gloucestershire Association of Parish and Town Councils, due to it being time sensitive. Clerk to be kept informed of all bookings.

- 19.6.23.23.11.5 **To approve Clerk's attendance at NALC Event, 'Empowering young voices in your community' on 25 October 2023**  
**COUNCIL APPROVED** the Clerk's attendance at NALC Event, 'Empowering young voices in your community' on 25 October 2023 at a cost of £39.22 including VAT.

19.6.23.12 **Planning:**

19.6.23.12.1

**APPLICATION NO:** [23/00474/FUL](#)

**DESCRIPTION:** [Full Planning Application for the conversion and extension of an existing outbuilding for use as a residential annex, including associated operational development and enlargement of residential curtilage.](#)

**LOCATION:** [Barn At Walton Cardiff Manor, Walton Cardiff Lane, Tewkesbury](#)

**GRID REF:** 390897 232292 **Response to be submitted by: 23 June 2023**

**COUNCIL AGREED** to submit a response of:

Ashchurch Rural Parish Council had no objection but made comments relating to the ARPC Neighbourhood Development Plan. Copy of response available from the clerk.

19.6.23.12.2

**APPLICATION NO:** [23/00389/FUL](#)

**DESCRIPTION:** [Single storey extension to dwelling](#)

**LOCATION:** [Lunn Cottage, Aston Cross, Tewkesbury](#)

**GRID REF:** 394236 233752 **Response to be submitted by: 23 June 2023**

**COUNCIL AGREED** to submit a response of: No objection.

19.6.23.12.3

**APPLICATION NO:** [23/00457/LBC](#)

**DESCRIPTION:** [Re-arrange the first floor partitions to reduce the en-suite area and landing, to allow for the addition of a home study, overlaid diagonal boarding, with matching weather-boarding, redecorate joinery with heritage Sage Green finish, redecorate weather-boarding in matt slate grey stain finish.](#)

**LOCATION:** [Mill Barn, Fiddington, Tewkesbury](#)

**GRID REF:** 392038 230921

**COUNCIL AGREED** to submit a response of: no comment other than to support the principle of working from home.

19.6.23.13

**To consider expenditure items for S.106 and CIL monies and agree actions**

**COUNCIL AGREED** to Clerk to keep register of potential projects to include Public Rights of Way improvements and wildflowers for verges.

Clerk to investigate:

- If white village gates could be purchased with S.106 and Community Infrastructure Levy (CIL)
- The allocations of S.106 funds and any restrictions
- If CIL is available from the two recent developments

Clerk to add to agenda for next meeting.

19.6.23.14

**To receive an update on Aston Cross bridge repairs**

Clerk explained GCC Highways had passed this to the Structures team and despite multiple attempts to contact them directly, was unable to gain any further update. Clerk to pursue.

19.6.23.15

**To discuss the replacement of the bin attached to the brick bus shelter in Aston Cross**

**COUNCIL AUTHORISED** purchase of a new bin up to the value of up to £135.00 plus VAT. Awaiting confirmation from Tewkesbury Borough Council (TBC) regarding size of bin permitted.

- 19.6.23.16 **To receive an update on the Neighbourhood Development Plan review and agree actions**  
A meeting had been held with planning consultant A. Pellegram regarding the review of the Neighbourhood Development Plan. **COUNCIL AGREED** a review was needed to protect the Parish further during future development. Awaiting quote.
- 19.6.23.17 **To consider ways of defining and preserving community identities and agree actions**  
**COUNCIL AGREED** Clerk to contact GCC to investigate if formal reclassification of villages and hamlets in the Parish would be possible and how ARPC could stop community identities becoming blurred in the future. **COUNCIL AGREED** the NDP review should reflect community establishment clearly and that there is need provide clarity for both new and existing residents.
- 19.6.23.18 **To consider the need for business cards and agree actions**  
**COUNCIL AUTHORISED** new business cards for councillors, as required, at a cost of £7.95 per person plus delivery.
- 19.6.23.19 **To approve traffic questionnaire prior to distribution and agree actions**  
**COUNCIL APPROVED** the distribution of a travel questionnaire to 183 homes in Pamington and Barleyfields. Clerk to update questions as agreed and prepare print cost quotes.
- 19.6.23.19 **To receive an update on Highway matters and agree actions**  
**COUNCIL CONFIRMED** it had engaged with Atkins Sustainable Travel consultants (commissioned by TBC as part of S.106 on the Barleyfields development) highlighting the dangers of the A46 and the lack of sustainable transport links. **COUNCIL CONFIRMED** it has also raised serious concerns regarding the A46 traffic levels, traffic speed and dangerous lack of pedestrian crossing with both National Highways and County Councillor Vernon Smith. Awaiting response.
- 19.6.23.20 **To receive an update from community engagement activities (Welcome Tuesdays, Facebook etc) and agree actions**  
None.
- 19.6.23.21 **To note agenda items for the next Parish Council Meeting**
- Grass cutting at junction on roundabout at M5
  - To consider expenditure items for S.106 and CIL monies
- 19.6.23.22 **Date of next meeting: 17 July 2023**  
Meeting Closed at 20.45pm

**APPENDIX A**

**Ashchurch Rural Parish Council  
Financial Report  
19 June 2023**

<b>Payments made since last meeting on 22.5.23</b>	<b>Details</b>	<b>Total</b>
Local Government Pension Scheme	May 23, including employee contrib.	622.84
Staff	May 23 salaries	1974.09
		<b>2596.93</b>
<b>Payment List for authorisation on 19.6.23</b>		
Zoom	Inv. 205688105 - annual fee	143.88
Ashchurch Village Hall	Room Hire - April and May 23	102.00
New Docs Ltd.	Room Hire - July to Sept. 23	214.20
J K Owen	Clerk's expenses May 23	41.46
L Beech	Assistant Clerk's expenses May 23	27.30
Virgin Media	Mobile phones - Inv. 2400091735	14.06
Microsoft Apps	Monthly fee - Inv. E0500NJYAY	9.48
Jeremy Brookes	Inv. 21835 - June 23 Grounds Maintenance	1245.00
John Preee & Sons	Inv. 0634 Roadside verge maintenance	920.40
	(To be deducted from bank account balance below)	<b>2717.78</b>
<b>Receipts since last meeting on 22.5.23</b>		
		<b>35250.00</b>
<b>Bank acc. Balances at 9.6.23</b>		
Current Account	As per Bank Reconciliation No. 73	61316.30
Deposit Account	As per Bank Reconciliation No. 27 (no new trans.)	22011.44
	<b>Closing balance at Unity Trust Bank</b>	<b>83327.74</b>

Signed ..... Date .....  
 Chairman, T. Davies

The draft minutes will be approved at the next Parish Council Meeting.