



## Ashchurch Rural Parish Council

### Minutes of the Parish Council Meeting held on 20 February 2023 at 6.30pm

**Venue:** The Devereux Centre, Tewkesbury, Gloucestershire

**Present:** Cllr. J. Hargreaves (Chairman), B. Cook, T. Davies and D. Garnett and three members of the public.

**Attendees:** Clerk/RFO, J. Owen and Assistant Clerk L. Beech

- 20.02.23.1 **To receive and consider apologies for absence and confirm the meeting is quorate**  
Apologies were received and accepted from Cllrs. A. Brown and D. Street.  
**COUNCIL AGREED** to authorise Cllr. Street's absence on medical grounds and confirmed that it would not impact on the six-month attendance rule.  
Apologies received from Borough Cllr. M. Gore, last attended 23 January 2022.  
The Clerk confirmed the meeting was quorate.
- 20.02.23.2 **To receive comments from members of the public – no decisions will be made on issues raised, items requiring decisions will be added to the agenda for the next meeting**  
None.
- 20.02.23.3 **To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct**  
None declared.
- 20.02.23.4 **To confirm and sign the Minutes of the Parish Council Meeting held on 23 January 2023**  
The Minutes of the Parish Council Meeting held on 23 January 2023 which had previously been circulated to all members were **AGREED BY COUNCIL** and signed by the chairman.
- 20.02.23.5 **To receive the Clerk's Report**  
The Clerk's report had been circulated to members prior to the meeting and its content noted.
- 20.02.23.6 **To receive details of decisions made under delegated authority since the last meeting on 23 January 2023**  
None.
- 20.02.23.7 **To receive a report from the Borough Councillor M. Gore (Borough Cllr. J. Evetts has not attended a meeting to date)**  
None received.
- 20.02.23.8 **To receive a report from the County Councillor**  
A report had been circulated to members prior to the meeting and its content noted.
- 20.02.23.9 **To receive a report from the Police Community Support Officer**  
Clerk created parish specific crime statistics using police crime website and circulated to members prior to the meeting. Police Community Support Officer provided 2 additional statistics documents which were circulated to members prior to the meeting and noted.

- 20.02.23.10 **Finances – documents circulated prior to the meeting**
- 20.02.23.10a **To approve the February 2023 Payment List/those paid since the last meeting and to note receipts**  
**COUNCIL APPROVED** the February 2023 Payment list and payments since the last meeting of **£2298.13** (See Appendix A)
- The following payments were also authorised:
- £647.29 to Andrea Pellegram Planning Consultancy from October 2022 – January 2023
- 20.02.23.10b **To approve the bank reconciliation**  
**COUNCIL APPROVED** the bank reconciliation was approved by Cllr. T. Davies.
- 20.02.23.10c **To receive a report on the Internal Control Procedure Policy and agree actions**  
**COUNCIL CONFIRMED** two members had undertaken a successful Internal Control Procedure review.
- 20.02.23.11 **To receive an update on the Appeal/Judicial Review and agree actions**  
**COUNCIL CONFIRMED** the appeal to challenge the Judicial Review against Tewkesbury Borough Council in respect to Ashchurch Bridge over Rail was granted on all three grounds. The planning application would now need to be resubmitted to the planning department with all issues addressed.
- 20.02.23.12 **To receive an update on the Community Action Event on 11 March 2023 including consideration of equipment requirements and agree actions**  
**COUNCIL APPROVED** the purchase of the Audio Visual equipment at a cost of £250.00. Clerk to arrange storage.  
**COUNCIL APPROVED** the production of 800 A4 newsletters to promote the event at a cost of £164.00.  
**COUNCIL APPROVED** a budget of £50.00 for food and drink for the event.
- 20.02.23.13 **To receive an update on the Ashchurch Primary School Road Safety Poster competition including prize funding and agree actions**  
**COUNCIL APPROVED** the cost of £115.00 for prizes for the competition. Clerk to arrange judging panel and prizes.
- 20.02.23.14 **To receive an update on the Garden Town and agree actions**  
**COUNCIL CONFIRMED** they were awaiting suitable invitation to appropriate and proper consultation by LDA design.
- 20.02.23.15 **Planning - To consider and agree response to the following:**
- 20.02.23.15a [APPLICATION NO: 22/01224/FUL](#)  
[DESCRIPTION: Redevelopment of existing rural business centre to provide flexible business units \(use classes E\(G\)iii, B2 and B8\), with associated landscaping and access.](#)  
[LOCATION: Land At Homedowns Farm Homedowns Tewkesbury Gloucestershire](#)  
[GRID REF:](#)
- COUNCIL AGREED** to submit a comment of ‘Object’ on the basis of ingress and egress access from Natton Lane onto Fiddington Lane is restricted as it is a rural single track lane without passing places.

- 20.02.23.15b [APPLICATION NO: 22/01365/OUT](#)  
[DESCRIPTION: Outline planning application with all matters reserved for the erection of 9 dwellings and removal of equestrian facilities](#)  
[LOCATION: Land Adjacent To Tyn Y Cae, Natton, Ashchurch](#)  
[GRID REF: 392328 232699](#)  
**COUNCIL AGREED** to submit a comment 'Object' on the basis that density is too high for the scale of the land mass and the loss of the green corridor between the cite and adjoining plot. There is also concern with regard to increased traffic as the parking allows for a minimum of 2 cars per property which will create significant increases in vehicular activity on the rural single track road which is located in close proximity to the Gloucestershire Way footpath. The Ashchurch Rural Parish Council Neighbourhood Development Plan was adopted in September 2022 and should therefore be taken into account when considering this application.
- 20.02.23.15c [APPLICATION NO: 23/00002/CONDIS](#)  
[DESCRIPTION: Application for approval of details subject to condition 3 \(Windows/Glazing\) and 5 \(Ecology\) of the planning application ref number 21/01523/FUL](#)  
[LOCATION: Walton Cardiff Manor, Walton Cardiff Lane, Tewkesbury](#)  
[GRID REF: 390878 232236](#)  
**COUNCIL AGREED** to submit a comment of 'No Objection.'
- 20.02.23.15d **To agree response to Planning Application No: 22/01320/OUT Residential Development (up to 120 dwellings), associated works including infrastructure, open space and landscaping. Vehicular access from Fiddington Lane. Location: Parcel 5558, Road From Natton To Homedowns, Ashchurch - final submission date 23 February 2023**  
 Clerk confirmed a further extension had been secured until 24 March 2023.  
**COUNCIL CONFIRMED** it would submit a response by 24 March 2023.
- 20.02.23.15e **To receive an update on concern raised regarding potential work on flood plain at New Dawn development Planning Application No: 14/00343/OUT**  
 Clerk confirmed the Tewkesbury Borough Council Planning Enforcement Officer had established no work was carried out on the flood plain. **COUNCIL AGREED** no further action was required.
- 20.02.23.16 **To receive an update on parish defibrillators and refurbishment of telephone box and agree actions**  
**COUNCIL ACKNOWLEDGED** existing defibrillator at Ashchurch Village Hall was currently out of service and had been repaired under warranty and was awaiting return.  
**COUNCIL APPROVED** Neil Minchew Fencing and Groundworks to refurbish the Fiddington Lane Telephone box at a cost of up to £150.00 for materials.
- 20.02.23.17 **To receive an update on the provision of grit bins in the Barleyfield estate and agree actions**  
**COUNCIL APPROVED** the purchase of two grit bins at a total cost of £358.00. Clerk to liaise with local community to establish placement.
- 20.02.23.18 **To receive an update regarding Fiddington traffic survey and agree actions**  
**COUNCIL APPROVED** the preparation of a further report at a cost of £1,250.00 plus expenses.
- 20.02.23.19 **To receive an update from community engagement activities (Welcome Tuesdays, Facebook etc) and agree actions**

**COUNCIL AGREED** a Council representative should attend the Gateway Management Meeting on 22 February 2023 at Alderton Village Hall. **COUNCIL AGREED** Clerk to liaise with Gateway Management regarding dog bin installation / management in Barleyfields

20.02.23.20 **To receive an update on Highway matters and agree actions**

**COUNCIL AGREED** Clerk to contact local highways team with regard to installing a new Vehicle Activated Sign (VAS) to replace the current defective VAS.

20.02.23.21 **To consider invite from Pamington Residents Association to attend Annual General Meeting with regard to potential development of land at Pamington Court Farm and agree actions**

**COUNCIL AGREED** a Council representative would attend the Pamington Residents Association Annual General Meeting.

20.02.23.22 **To note agenda items for the next Parish Council Meeting**

- Discuss Condition Ref: 23/00003/CONDIS, Site: Land To The North Of Milnes Covert, Fiddington, Tewkesbury, Gloucestershire Planning Ref: PP-11823986 Application for approval of details subject to Condition 5 (Site Wide Masterplan Document) of planning application ref number 21/00451/OUT

20.02.23.23 **Date of the next meeting:** 20 March 2023

Meeting Closed at 8.45pm

APPENDIX A

**Ashchurch Rural Parish Council  
Financial Report  
20 February 2023**

<b>Payments made since last meeting on 23.1.23</b>	<b>Details</b>	<b>Total</b>
Gooch Group	Inv. 52362 and credite note 52593	36.32
Local Government Pension Scheme	Jan. 23 including employee contrib.	631.11
January 23 salaries	Jan. 23 salaries	2009.56
		<b>2676.99</b>
<b>Payment List for authorisation on 20.2.23</b>		
J K Owen	Clerk's expenses Jan. 23	46.23
L Beech	Assistant Clerk's expenses Jan. 23	29.55
Virgin Media	Mobile phones - Inv. 2390793796	12.00
Microsoft Apps	Monthly fee - Inv. E0500KSDKR	9.48
Ashchurch Village Hall	Room hire - Dec. 22 and Jan. 23	113.00
Gooch Group	Cleaning on 17.1.23 Inv. 52643	36.34
Timber & Hardware Supplies Ltd.	Pamington bench and notice board refurb.	2011.53
Xpress Cars	Taxi Scheme Vouchers	40.00
		<b>2298.13</b>
<b>Receipts since last meeting on 23.1.23</b>		
None		0.00
<b>Bank acc. Balances at 13.2.23</b>		
Current Account - Bank Reconciliation 69		44364.42
Deposit Account - No transactions		21908.62
	<b>Closing balance at Unity Trust Bank</b>	<b>66273.04</b>

Signed ..... Date .....  
Chairman, J. Hargreaves

The draft minutes will be approved at the next Parish Council Meeting.