

**MINUTES OF THE MEETING OF ASHCURCH RURAL PARISH COUNCIL HELD ON MONDAY 23rd September 2019**

Present: Cllrs J Hargreaves JH, T Davies TD; B Cooke BC; D Street DS; A Brown AB; G Shurmer GS (p/t)

Pauline Clarke - Parish Clerk

Public 5

Webmaster                      Ian White IW

**PUBLIC PARTICIPATION**

None

01.09.19	<b>WELCOME</b> The Chairman welcomed all to the meeting	<b><u>ACTION</u></b>
02.09.19	<b>APOLOGIES FOR ABSENCE</b> C. Cllr Smith VS, B. Cllr Gore MG, Cllr D Garnett DG	
03.09.19	<b>DECLARATIONS OF INTEREST</b> None	
04.09.19	<b>TO APPROVE THE MINUTES OF THE MEETING OF 19<sup>th</sup> AUGUST 2019</b> Minutes were agreed and signed	
05.09.19	<b>TO RECEIVE REPORT FROM COUNTY COUNCILLOR</b> VS had tendered his apologies, his report was circulated and referred to IW for upload onto website	
06.09.19	<b>TO RECEIVE REPORT FROM BOROUGH COUNCILLOR</b> Not in attendance	
07.09.19	<b>TO NOTE ANY MATTERS ARISING NOT OTHERWISE ON THIS AGENDA</b> None	
08.09.19	<b>TO REVIEW GRANTS POLICY</b> Clerk will look at GAPTC and Quedgeley sites for information and bring back to next meeting along with Complaints Procedure, and Code of Conduct The Clerk noted it would be on ongoing monthly process of bringing items to meetings for review as part of LCAS	<b>FUTURE AGENDA ITEM</b>
09.09.19	<b>REVIEW COMPLAINTS PROCEDURE</b>	<b>FUTURE AGENDA ITEM</b>

10.09.19	<b>REVIEW CODE OF CONDUCT</b>	<b>FUTURE AGENDA ITEM</b>
11.09.19	<b>ADOPTION OF GENERAL POWER OF COMPETANCE</b> Clerk recommended applying for this power. There is a certain criterion that must be met, including Clerk to gain 12 CPD points. Clerk circulated a list of training courses that she was willing to attend. CPD points could also be gained by reading a book and she suggested a book on Allotment Law and the Clerk monthly magazine, this was agreed	
12.09.19	<b>REVIEW GROUNDS MAINTENANCE CONTRACT</b> DS reported: Currently two contracts as maintenance work has increased and evolved over the years. The current contractor does a good job over and above what is contracted. DS agreed to create a job specification following consultation with contractor. Ideally, we need a comparison of quotes, so we need to source at least one further quote (GS arrived) GS added it is necessary to hold a specialised public liability insurance certificate and Highways England insurance. There are no other tenders for the original contract because there was only one contractor who could meet this condition at the time, namely Jeremy Brookes	<b>FUTURE AGENDA ITEM</b>
13.09.19	<b>UPDATE - LCAS AWARD SCHEME</b> Clerk reported the Parish Council already has much of the criteria required for Foundation level. Many suitable documents are on other Council sites, and Clerk will bring examples and updates of current policies etc. to future meetings	
14.09.19	<b>REPORTS</b> <ul style="list-style-type: none"> <li>• <b>Neighbourhood Development Plan</b> Andrea Pellegram is waiting for inspector's report on the 850 houses, this is due in December</li> <li>• <b>Defibrillator</b> Report due. JH will forward to Clerk</li> <li>• <b>Website</b> IW will update Autumn pictures</li> </ul>	<b>JH</b>
15.09.19	<b>TO CONSIDER LOOKING AT COMPANIES TO DISTRIBUTE NDP QUESTIONNAIRES</b> Clerk has contacted Dor-to- Dor based in Bredon, cost will be approximately £250. Clerk to bring Electoral Roll to next meeting to agree delivery area	<b>FUTURE AGENDA ITEM</b>

		<b>Clerk</b>
16.09.19	<p><b>FINANCIAL REPORTS</b></p> <p>Balances and Reconciliation were circulated and agreed. AB asked to be removed from Unity Trust Councillor list</p> <p>AB to contact bank</p> <p>Clerk was still waiting for Auditor report, Clerk will chase</p>	<p><b>AB</b></p> <p><b>Clerk</b></p>
17.09.19	<p><b>ACCOUNTS FOR PAYMENT</b></p> <p>Cheques to the value of £2691.54 were agreed</p>	
18.09.19	<p><b>UPDATE - DEFIBRILLATOR IN ASTON ON CARRANT, AND CPR</b></p> <p><b>FIRST AID TRAINING</b></p> <p>AB reported residents have given limited assistance so far in regard to installation of defibrillator so far</p> <p>Electricity supply needs to be sorted and quote was circulated</p> <p>It will need someone to maintain it</p> <p>Noted training is not required to use it, but any CPR training is extra</p> <p>IW reported the owners of Back In Action in Pamington are happy for unit to be installed on their wall</p>	<p><b>FUTURE AGENDA ITEM</b></p>
19.09.19	<p><b>ASHCHURCH CONCEPT MASTERPLAN</b></p> <p>TD and DG attended Masterplan update meeting at TBC</p> <p><b>Designer outlet at Ashchurch</b></p> <p>Plan to start in 2020</p> <p>Councillors considered it would be good if development is similar to Bicester as in the example</p> <p><b>19/00511/FUL BUILDINGS 19 AND 20 ASHCHURCH CAMP (UPDATE ASBESTOS REMOVAL)</b></p> <p>Health and Safety are dealing with it. Parish Council can't do much more at this stage. Members considered residents views were not taken into account. Clerk will ask HSE to arrange for a contractor to come to a public meeting in Ashchurch</p> <p><b>Fizthammon Park 18/00043/OUT</b></p> <p>TD reported something has to be done with the land, i.e. allotments. TBC has asked for more details, Rhino will supply water, access plus top soil.</p> <p>Members expressed concern on what could be buried at the site from WW2, there will have to be a land test to ensure there is no ground contamination</p>	<p><b>Clerk</b></p>

	<p><i>(GS declared a personal interest)</i></p> <p>We will need a s106 agreement to transfer land to this Council but do not yet know the size of the piece of land</p>	
20.09.19	<p><b>HIGHWAY ISSUES</b></p> <p><b>Pamington Junction Alignment – update</b></p> <p>No update</p> <p><b>Temporary footpath closure - AAS/41 and AAS/43</b></p> <p>No update</p> <p><b>Grass Cutting</b> TD will send reminder to Craig Freeman, noted the grass cut this year was inadequate</p> <p><b>Gateways</b> AB considered not needed at Aston on Carrant as there is a sign on entrance into village</p> <p>Members would prefer speed limit signs BC to price up aluminium sign with name and speed limit</p> <p>JH noted Craig Freeman will put in 8 posts for mobile VAS signs. There is a lot of criteria that has to be met and GCC Highways have to approve it</p>	<b>BC</b>
21.09.19	<p><b>PUBLIC USE OF RAILWAY CROSSING</b></p> <p>Keys have not been issued to farmers for access over refurbished level crossing DG to be asked to get people from Homedowns and Natton to write to Craig freeman directly to complain as this is a public highway</p>	<p><b>FUTURE AGENDA ITEM</b></p> <p><b>DG</b></p>
22.09.19	<p><b>UPDATE - A46 PHONE BOX – CLEANING</b></p> <p>GS reported Phone box is very overgrown and an eyesore, its decommissioned so is BT problem. Members would have preferred the box to remain open, but Clerk to contact BT to ask for its removal</p>	<b>Clerk</b>
23.09.19	<p><b>DOG BIN AT ASHCHURCH CHURCH DRIVE</b></p> <p>TD reported there is a problem with poo bags on Church Drive Members noted the bin is on the opposite side of the road from the drive, adjacent to the bus stop at Fitzhammon Park, which most dog walkers probably have to pass because it is likely they come from the flats and houses there, so non-use of it is most likely down to the laziness of local anti-social residents, who live elsewhere</p>	
24.09.19	<p><b>CORRESPONDENCE RECEIVED</b></p> <p>None</p>	

25.09.19	<p><b>TO NOTE ANY OTHER BUSINESS FOR INFORMATION ONLY OR FOR FUTURE DISCUSSION</b></p> <p>1/ AB noted she has the chain that will be needed for Remembrance</p> <p>2/ Members discussed the meeting start time. It was agreed to remain at 6.30pm, GS cannot arrive before 7pm as he has family commitments so the agenda will be drafted out in advance and councillors can then agree the order</p> <p>At this point DS asked to raise confidential item, this was agreed</p>	
26.09.19	<p><b>TO NOTE FUTURE MEETINGS</b></p> <p><b>PARISH COUNCIL MEETING - MONDAY 28<sup>TH</sup> October 2019</b></p> <p>Public left and the members discussed the confidential item</p>	
	<p><b>Meeting ended at 9pm</b></p> <p><b>Signature</b></p> <p><b>Date....</b></p>	