

**MINUTES OF THE ANNUAL MEETING OF ASHCHURCH RURAL PARISH COUNCIL HELD ON TUESDAY 14<sup>TH</sup> MAY 2019**

Present: Cllrs J Hargreaves JH; T Davies TD; B Cooke BC; G Shurmer GS; A Brown AB:  
D Garnett DG;

Pauline Clarke - Parish Clerk

Public 5

01.05.19	<b>ELECTION OF CHAIRMAN AND ACCEPTANCE OF OFFICE</b>  TD proposed JH, seconded DG and agreed  Acceptance of office was signed	
02.05.19	<b>ELECTION OF VICE CHAIRMAN AND ACCEPTANCE OF OFFICE</b>  JH proposed TD, seconded DG and agreed  Acceptance of office was signed	
03.05.19	<b>APOLOGIES FOR ABSENCE</b>  Cllr Street	
04.05.19	<b>DECLARATIONS OF INTEREST</b>  None	
05.05.19	<b>TO APPROVE THE MINUTES OF THE PREVIOUS MEETING ON 29<sup>th</sup> April 2019</b>  Minutes were agreed and signed	
06.05.19	<b>TO NOTE ANY MATTERS ARISING NOT OTHERWISE ON THIS AGENDA</b> 6.1 Pamington Junction Alignment – update No update  <ul style="list-style-type: none"> <li>It was agreed the Taxi vouchers that had gone missing in the post were replaced. Future Vouchers to be sent by recorded delivery or by personal delivery by Councillors</li> </ul>	
07.05.19	<b>REPORTS</b> <ul style="list-style-type: none"> <li>Neighbourhood Development Plan</li> <li>Defibrillator</li> <li>Website</li> </ul>	<b>Future Agenda Item</b>

	<ul style="list-style-type: none"> <li>Working Groups</li> </ul>	
08.05.19	<b>FINANCIAL REPORTS</b> Financial Report - Balances and Reconciliation	Future Agenda Item
09.05.19	<b>Review Financial Regulations</b>	Future Agenda Item
10.05.19	<b>Review Standing Orders</b>	Future Agenda Item
11.05.19	<b>Review Insurance Policy</b>	Future Agenda Item
12.05.19	<b>Appointment of Councillor Auditor</b> JH proposed TD, seconded DG and agreed	
13.05.19	<b>Accounts for Payment</b> Payments as list were agreed	
14.05.19	<b>Section 1 - Annual Governance Statement 18/19</b> Clerk had not yet completed End of Year Agreed to hold an extraordinary meeting on 22 <sup>nd</sup> May	Future Agenda Item
15.05.19	<b>Section 2 – Accounting Statements 18/19</b>	Future Agenda Item
16.05.19	<b>Review Assets Register</b>	Future Agenda Item
17.05.19	<b>Review Risk Assessment</b>	Future Agenda Item
18.05.19	<b>Update on installation of a Defibrillator in Aston on Carrant, and CPR First Aid Training</b>	Future Agenda Item

19.05.19	<b>PLANNING – NEW APPLICATIONS &amp; DECISIONS</b>  None	
20.05.19	<b>HIGHWAY ISSUES</b>  <b>Temporary footpath closure - AAS/41 and AAS/43</b> No update <b>Grass Cutting</b> Ken Preece has confirmed his quote at £720 per cut.  This was agreed. Clerk to confirm with highways that they will pay us for the cut	<b>A: Clerk</b>
21.05.19	<b>FORMING A SEPARATE PLANNING COMMITTEE</b>	<b>Future Agenda Item</b>
22.05.19	<b>CORRESPONDENCE RECEIVED</b>  None	
23.05.19	<b>TO NOTE ANY OTHER BUSINESS FOR INFORMATION ONLY OR FOR FUTURE DISCUSSION</b>  None	
24.05.19	<b>TO NOTE FUTURE MEETINGS</b>  <b>EXTRAORDINARY FINANCE MEETING – 22<sup>ND</sup> May 2019</b>  <b>PARISH COUNCIL MEETING 24<sup>th</sup> June 2019</b>  Meeting ended at 6.50	