

**Minutes of Ashchurch Rural Parish Council Meeting held on Monday 28<sup>th</sup> January  
2019 at 7.00pm in Sherdons Golf Centre**

Present: Cllrs J Hargreaves JH; A Brown AB; T Davies TD; D Garnett DG; D Street DS  
In Attendance:

C. Cllr. V Smith VS  
Ian White – Webmaster  
Jo McCauley – Volunteer Assistant to Council

Pauline Clarke - Parish Clerk

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| <b>PUBLIC PARTICIPATION ON AGENDA ITEMS &amp; MATTERS OF MUTUAL INTEREST</b> |
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| 01.01.19 | <b>WELCOME</b><br><br>The Chairman welcomed all to the meeting  |  |
| 02.01.19 | <b>APOLOGIES FOR ABSENCE</b><br><br>Cllrs Cook and Shurmer  |  |
| 03.01.19 | <b>DECLARATIONS OF INTEREST</b><br><br>None   |  |
| 04.01.19 | <b>TO APPROVE THE MINUTES OF THE PREVIOUS MEETING<br/>HELD ON 17<sup>th</sup> DECEMBER 2018</b><br><br>Minutes approved and signed  |  |
| 05.01.19 | <b>TO NOTE ANY MATTERS ARISING NOT OTHERWISE ON THIS<br/>AGENDA</b><br><br><b>5.1 Pamington Junction Alignment</b><br><br>Ongoing <ul style="list-style-type: none"> <li>• Craig Freeman, new Manager at GCC Highways has confirmed installation of bollards is expected beginning March</li> <li>• VS will look into Linden Homes continued closure of A46 and arrange site visit for members</li> <li>• GS asked for amendment to minute 06.12.18 to read:<br/>‘GS noted NDP has got as far as Reg 14 but not yet Reg 16, and expressed concern that TBC advice strongly recommends completion of a design code’</li> </ul> |  |

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| 06.01.19 | <p><b>REPORTS</b></p> <p><b>Neighbourhood Development Plan</b></p> <ul style="list-style-type: none"> <li>• Jayne Wormold has taken over from Matt Barker and JH has requested meeting. She would like a design code but noted this is not essential</li> <li>• NDP is over budget and not eligible for more funding at this time</li> <li>• The view of Andrea Pellegram is to complete NDP then immediately review, funding could then be sought for design code</li> <li>• TD considered not controlled properly in the past and would like to change consultants as soon as feasible</li> <li>• Important to get NDP through as would gain substantially more funding</li> <li>• Waiting for ongoing costs from ITP</li> <li>• Working group suggested of JH, TD, DG and GS</li> </ul> <p><b>Defibrillator</b><br/>Not yet progressed</p> <p><b>Website</b></p> <ul style="list-style-type: none"> <li>• Noted 109 visits, 160 sessions</li> <li>• Clerk to send planning links for upload</li> <li>• To add historical document on the memorial</li> <li>• Discussion on ownership of memorial, ideally should be parish council</li> </ul> <p><b>Working Groups</b><br/>Need to set up planning working group</p> | <p><b>Future Agenda Item</b></p> <p><b>Clerk</b></p> |
| 7.01.19  | <p><b>TO RECEIVE REPORT FROM COUNTY COUNCILLOR</b></p> <p>VS reported:</p> <ul style="list-style-type: none"> <li>• Impressed with Andrea Pellegram</li> <li>• TBC gave full presentation of Garden Village to A46 partnership but their view was no road network so not endorsed just noted</li> <li>• New contract team should be an improvement and be more effective and should work better with parishes</li> <li>• Craig Freeman is very good and is aiming to meet all parishes</li> <li>• £3 million has been allocated for refurbishment on A435 next year</li> <li>• NDP is important to ensure we get funding</li> </ul>   |  |

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|          | <ul style="list-style-type: none"> <li>Wants to raise profile of all parish councils</li> </ul> <p>JH raised overhead bridleway, advised to discuss with Ian Soule</p> <p>TD raised Community Development Fund advised JH to discuss with Craig Freeman</p>   |       |
| 08.01.19 | <b>TO RECEIVE REPORT FROM BOROUGH COUNCILLOR</b><br><br>Not in Attendance – Last attended 23/05/16  |       |
| 09.01.19 | <b>FINANCIAL REPORTS</b><br><br>9.1 Financial Report - Balances and Reconciliation<br><br>Reports were circulated<br><br>JH will transfer funds to current account Clerk to write cheque for £43,810 and pay into Unity Trust<br><br>9.2 Accounts for payment<br><br>The payment list totalling £1637.43 was agreed<br><br>9.3 Budget<br><br>JH, TD and DG had met to discuss budget<br><br>Budget was circulated<br><br>TD highlighted<br><br>Preserve reserve cover of 7 months<br><br>Increase to £9.41 per annum for Band D dwelling<br><br>Leaves us in a good position to cover our risks and to help the community<br><br>TD will look onto Community Development Fund<br><br>Clerk to email out Good Councillor Guide<br><br>DS thanked members and considered PC has duty to spend money<br><br>Will emphasise to community what we have done on the website<br><br>9.4 Precept<br><br>TD proposed, £30,500 seconded DG and agreed | Clerk |
| 10.01.19 | <b>Review Risk Assessment</b><br><br>DS had updated document which was agreed<br><br>Members thanked DS   |       |

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| 11.01.19 | <b>TAXI VOUCHERS</b><br><br>Agreed scheme to commence in April. Clerk to send Feb, March April vouchers. Applicants to re-register in April   | Clerk |
| 12.01.19 | <b>INSTALLATION OF A DEFIBRILLATOR IN ASTON CARRANT, ALSO THE POSSIBILITY OF CPR FIRST AID TRAINING AT THE VILLAGE HALL AVAILABLE TO ALL</b><br><br>Previously discussed  |       |
| 13.01.19 | <b>PLANNING</b><br><br><b>UPDATE - ASHCHURCH CONCEPT MASTERPLAN</b><br><br>The joint letter from neighbouring parishes has been sent to JCS and TBC planning. Members considered they are not being involved, and must be able to influence<br><br><b>UPDATE - NEWTON FARM</b><br><br>Enforcement Officer has visited site, noted only carry out training on Fridays<br><br>TD to draft a letter highlighting the concerns of the Council to Annette Roberts and ask for a meeting to discuss<br><br><b>CONSULTATION</b> - 18/01297/FUL   Two storey side and rear extension   White House Pamington Tewkesbury Gloucestershire GL20 8LT<br><br><b>No objection</b><br><br><b>DECISION (Grants)</b><br><br>18/00060/MINOR   Non material minor amendment for planning application<br>17/00347/FUL   Land South Of The John Moore Primary School Columbine Road Walton Cardiff Tewkesbury Gloucestershire<br><br><b>DECISION – PERMIT 18/00755/FUL</b>   Siting of eight storage containers at Newton Farm (retrospective)   Newton Farm Natton Ashchurch Tewkesbury Gloucestershire GL20 7BE<br><br><b>DECISION – PERMIT 18/00756/FUL</b>   Change of use of land for the parking of two articulated lorries (retrospective).   Newton Farm Natton Ashchurch Tewkesbury Gloucestershire GL20 7BE<br><br><b>DECISION – PERMIT 18/00757/FUL</b>   Erection of a building for a B1 use (retrospective).   Newton Farm Natton Ashchurch Tewkesbury Gloucestershire GL20 7BE | TD    |

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|          | <p>TD advised that there had been a meeting with Hitchins to discuss option of Community Centre and traffic calming on Fiddington lane if their Appeal succeeds. They are receptive but require us to sign a Statement of Common Ground and will prepare a draft for us to consider in the coming weeks</p> <p>DS pointed out that there was no reason to use Fiddington Lane at all if the developers would reconsider our earlier discussions regarding a four-way junction at the existing junction A46/Northway Lane, which would be more efficient and better from a safety aspect and it was agreed that this would be raised again with Hitchens when approaching the statement of common ground for the housing. TD, having been in agreement, pointed out that traffic calming would still need to be considered for the whole of Fiddington Lane to prevent it from becoming a 'rat-run'.</p> |                    |
| 14.01.19 | <p><b>HIGHWAY ISSUES</b></p> <p><b>Amended B4079 junction with Pamington Lane</b></p> <p>No update</p> <p><b>Bollards at Pamington Lane</b></p> <p>Previously discussed</p> <p><b>Temporary footpath closure - AAS/41 and AAS/43</b></p> <p>No update</p> <p><b>Grass Cutting</b></p>   | Future Agenda Item |
| 15.01.19 | <b>TO CONSIDER FORMING A SEPARATE PLANNING COMMITTEE</b>  | Future Agenda Item |
| 16.01.19 | <p><b>CORRESPONDENCE</b></p> <p>None</p>  |                    |
| 17.01.19 | <p><b>TO NOTE ANY OTHER BUSINESS FOR INFORMATION ONLY OR FOR FUTURE DISCUSSION</b></p> <p>Clerk to source information on Quality Status</p>   | Clerk              |
| 18.01.19 | <p><b>TO AGREE TO GO INTO CONFIDENTIAL BUSINESS</b></p> <p>This was agreed Clerk and public withdrew</p>  |                    |

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| 19.01.19 | <p><b>CLERK VACANCY</b></p> <p>It was agreed to appoint Pauline Clarke to the post of Clerk and Responsible Financial Officer</p>   |  |
| 20.01.19 | <p><b>TO NOTE FUTURE MEETING PARISH COUNCIL MEETING</b></p> <p><b>MONDAY 25<sup>th</sup> FEBRUARY 2019</b></p> <p>No further business and the meeting closed at 9.20pm</p> <p>Signature.....</p> <p>Date.....</p> |  |

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