



**Public Notice is given of the Annual Meeting of
Ashchurch Rural Parish Council
To be held at 6.30pm on Monday 22 May 2023
In The Dunlop Room at The Devereux Centre, Barton Road,
Tewkesbury. GL20 5GJ
For the transaction of business on the following agenda**

**Members of the public and press are invited and encouraged
to attend the meeting**

To all Members of Ashchurch Rural Parish Council

Councillors are hereby summoned to attend **the Annual Meeting of Ashchurch Rural Parish Council** to be held on **Monday 22 May 2023** in the **Dunlop Room of the Devereux Centre, Tewkesbury** commencing at **6.30pm** for the transaction of business on the following agenda.

Signed

Jules Owen FSLCC (FdCG)

Parish Clerk and Responsible Financial Officer

Email: clerk@ashchurchruralpc.org.uk

16 May 2023

AGENDA

- 22.5.23.1 To elect Chairman and Vice-Chairman, including signing Acceptance of Office forms
- 22.5.23.2 To receive and approve apologies for absence and confirm the meeting is quorate
- 22.5.23.3 To receive comments from members of the public – no decisions will be made on issues raised, items requiring decisions will be added to the agenda for the next meeting
- 22.5.23.4 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e). (NB this does not preclude any later declarations)
- 22.5.23.5 To confirm and sign the Minutes of the Parish Council Meetings held on 24 April 2023 circulated to members prior to the meeting
- 22.5.23.6 To receive the Clerk's Report
- 22.5.23.7 To received details of decisions made under delegated authority since the last meeting on 24 April 2023
- 22.5.23.8 To receive a report from the Borough Councillor (last attended 20 March 2023)
- 22.5.23.9 To receive a report from the County Councillor
- 22.5.23.10 To confirm that the Parish Council meets the eligibility criteria to exercise the General Power of Competence and resolve to adopt the power
- 22.5.23.11 **Finances – documents circulated prior to the meeting**
 - 22.5.23.11.a To approve the May 2023 Payment List/those paid since the last meeting and to note receipts
 - 22.5.23.11.b To approve the bank reconciliation
 - 22.5.23.11.c To receive the Budget Monitoring Report
 - 22.5.23.11.d To approve the annual accounts and bank reconciliation for Year End 31 March 2023
 - 22.5.23.11.e To approve updated Asset Register

- 22.5.23.11.f To approve the Annual Governance Statement 2022-23 (AGAR Section 1) for external auditors, PKF Littlejohn
- 22.5.23.11.g To approve the Accounting Statement 2023 (AGAR Section 2) for external auditors, PKF Littlejohn
- 22.5.23.11.h To agree dates for the Exercise of Public Rights to Inspect the Draft Accounts
- 22.5.23.11.i To review Unity Bank Account signatories and agree actions
- 22.5.23.12 **To receive an update on the following Parish Council procedures and resolve to agree actions:**
 - 22.5.23.12.a To review subscriptions to other bodies
 - 22.5.23.12.b To review the Risk Strategy and Management Policy
 - 22.5.23.12.c To review the Complaints Policy and agree actions
 - 22.5.23.12.d To review the Grants and Donations Policy
 - 22.5.23.12.e To consider Schedule of Policies with proposed renewal dates
 - 22.5.23.12.f To confirm arrangements for insurance cover in respect of all insured risks
 - 22.5.23.12.g To approve Parish Council Meeting dates for 2023/24
 - 22.5.23.12.h To agree appointment of Councillors to existing committees
 - 22.5.23.12.i To review delegation arrangements to the Clerk, committees and sub-committees
 - 22.5.23.12.j To approve monthly payment of staff salaries throughout the year based on regular core hours, any extra hours to be authorised at the following meeting and be paid in arrears
- 22.5.23.13 **Planning - To consider and agree response to the following:**
 - 22.5.23.13.a **APPLICATION NO: 23/00228/FUL**
DESCRIPTION: Retention of building to use as office/storage/therapy suite/sensory area/relaxation and games area in association with adjacent dwellinghouse (Use Class C3(b)) known as Claydon House Farm, external alterations to the building, and change of use of land to residential garden area associated with Claydon House Farm (part retrospective)
LOCATION: Claydon House Farm , Claydon, Tewkesbury
GRID REF: 393366 231299
Response to be submitted by: 24th May 2023
 - 22.5.23.13.d **APPLICATION NO: 23/00323/FUL**
APPLICANTS NAME Mr & Mrs Fowler
PROPOSAL. Demolition of existing conservatory and erection of a two storey side extension. Erection of a single storey front and side extension and erection of a raised patio.
LOCATION: 55 Tirl Bank Way Newtown Tewkesbury
Gloucestershire GL20 8ES
GRID REFERENCE 232646 390576
 - 22.5.23.13.c Pre-application Public Consultation – Land west of Fiddington Lane, Ashchurch, Tewkesbury. Outline application for a residential development of up to 30 dwellings and associated works including infrastructure, open space and landscaping, with vehicular access from the A46(T) on land to the west of Fiddington Lane, Ashchurch, Tewkesbury.
- 22.5.23.14 To consider expenditure items for S106 and CIL monies and agree actions
- 22.5.23.15 To receive an update on the Neighbourhood Development Plan review and agree actions
- 22.5.23.16 To consider response to Gloucestershire County Council Boundary Review closing date 5 June 2023 – visit link for full details: <https://www.lgbce.org.uk/all-reviews/gloucestershire-0>
- 22.5.23.17 To receive an update on the Judicial Review including to approve the final legal

- fees/re-distribution of funds and agree actions
- 22.5.23.18 To receive an update on the Garden Town including Draft Strategic Framework Plan and agree actions
- 22.5.23.19 To receive an update on Highway matters and agree actions
- 22.5.23.20 To receive an update from community engagement activities (Welcome Tuesdays, Facebook etc) and agree actions
- 22.5.23.21 To note agenda items for the next Parish Council Meeting
- 22.5.23.22 Date of next meeting